



**Personal Information:**

Name \_\_\_\_\_  
(last) (first) (middle)

Email \_\_\_\_\_

SSN \_\_\_\_\_ Date of Birth \_\_\_\_\_  
XXX - XX - XXXX

Home Address \_\_\_\_\_  
(street #) (street name) (city) (state) (zip)

Home Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Position Applying For \_\_\_\_\_ Date Available \_\_\_\_\_

I am interested in (circle): Full Time Part Time Substitute Temporary Summer

**Days and Hours Available**

	Monday	Tuesday	Wednesday	Thursday	Friday
From:					
To:					

How did you hear about us? \_\_\_\_\_ Salary Desired \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ State Issued: \_\_\_\_\_ License # \_\_\_\_\_

Do you have your own transportation? \_\_\_\_\_ Date of last TB test: \_\_\_\_\_

**Education:**

High School: \_\_\_\_\_ Years attended \_\_\_\_\_ Graduated? \_\_\_\_\_ Major \_\_\_\_\_

College: \_\_\_\_\_ Years attended \_\_\_\_\_ Graduated? \_\_\_\_\_ Major \_\_\_\_\_

Graduate School: \_\_\_\_\_ Years attended \_\_\_\_\_ Graduated? \_\_\_\_\_ Major \_\_\_\_\_

Other: \_\_\_\_\_ Years attended \_\_\_\_\_ Graduated? \_\_\_\_\_ Major \_\_\_\_\_

**Specialized Skills:**

Current CPR Training: \_\_\_\_\_ First Aid Training \_\_\_\_\_ SIDS Training \_\_\_\_\_

Languages spoken/written: \_\_\_\_\_

PC Software and Other Equipment Skills: \_\_\_\_\_

**Legal:**

Are you a US Citizen? \_\_\_\_ If "no" can you provide valid documentation to work in the US? \_\_\_\_  
Have you ever been convicted of a felony or misdemeanor? \_\_\_\_ if "yes" please explain below:

\_\_\_\_\_  
\_\_\_\_\_

**Personal References:**

List 3 persons who have had first hand knowledge of your character, personality, Christian life training, and experience.

Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Full Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

**Spiritual Information:**

What church do you attend? \_\_\_\_\_ Denomination: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Are you active in your church? \_\_\_\_ In what capacity? \_\_\_\_\_

Have you accepted Jesus Christ as your personal Lord and Savior? \_\_\_\_\_

Have you received the Baptism of the Holy Spirit? \_\_\_\_\_ if so, when? \_\_\_\_\_

Do you believe the Bible to be the inspired and infallible word of God, our final authority in the matters of conduct and truth? \_\_\_\_\_

Have you ever led a person to Christ? \_\_\_\_\_

State any type of Christian service you are presently or have been involved in \_\_\_\_\_

\_\_\_\_\_

What is God saying to you and doing in your life at the present time? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other Information:**

Have you ever been in trouble with the law (other than traffic violations)? \_\_\_\_\_

If "yes" please explain: \_\_\_\_\_

Do you use alcohol? \_\_\_\_\_ Do you smoke? \_\_\_\_\_ Do you use drugs? \_\_\_\_\_

What is your personal attitude towards alcohol, smoking and drugs? \_\_\_\_\_

\_\_\_\_\_

Please give your reasons for wanting to work at Trinity: \_\_\_\_\_

\_\_\_\_\_

**Employment History:**

List employment starting with your current or most recent employer. Account for any periods of unemployment. May we contact your employer? \_\_\_\_\_ May we contact previous employers? \_\_\_\_\_

Date (Mo./Yr.)	Employer	Position/ Supervisor	Duties	Salary/Hr.
From:	Name:			start:
To:	Phone:			finish:

Reason for leaving: \_\_\_\_\_

Date (Mo./Yr.)	Employer	Position/ Supervisor	Duties	Salary/Hr.
From:	Name:			start:
To:	Phone:			finish:

Reason for leaving: \_\_\_\_\_

Date (Mo./Yr.)	Employer	Position/ Supervisor	Duties	Salary/Hr.
From:	Name:			start:
To:	Phone:			finish:

Reason for leaving: \_\_\_\_\_

**Business References:**

Please list 3 business references. Do not list relatives unless they were employees.

Name	Home Phone	Work Phone	Title/Occupation	Years Known

**Please Read Carefully**

In submitting this application, I understand that an investigation may be made whereby information is obtained in regards to my character, previous employment, general reputation, educational background, credit card and/or criminal history. I authorize any person(s) with this information to furnish it to Trinity Preschool upon request, and I release anyone so authorized and Trinity Preschool from damages whatsoever in furnishing, obtaining or using said information.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I also understand that I am to abide by all rules and regulations of Trinity Preschool.

I understand and agree that if employed, it is "at will." I understand that either Trinity Preschool or I may end the employment at any time for any reason or no reason at all. I understand that the receipt of this application does not imply employment and that this application and any other company documents are not contracts of employment.

Applicant Signature: \_\_\_\_\_ Date Signed \_\_\_\_\_